

DMCC Trustee meeting

Web Minutes meeting Number: 34

Venue:	Took place over Zoom (due to Coronavirus)
Date of meeting:	Monday 1st February 2021 at 3pm
Present:	June Wildman (Chairman), Rachel Johnson, Anne McKiernan, and Julia Hadley. DMCC Administrator: Jane Edwards. IT Advisor: Andy Francis

1	Welcome June welcomed everyone to the meeting, taking place over Zoom once again.
2	Apologies of absence received from: Chris Palmer (Treasurer) and Emma Jones
3	Minutes of the previous meeting No 33 for Monday 7 December 2020. The minutes were agreed. Acceptance proposed by June, seconded by Anne and accepted by all.
4	Matters arising. None other than those due to be discussed in the meeting.
5	Chairman's update June informed everyone that the Charity Commission website had successfully been updated in early January 2021 with TAR and trustee amendments. She mentioned that she had been in contact with Heather Mills, who has recently changed roles to take over care homes and Sarah Dent has replaced her to combine it with her role as Joint Commissioner for Mental Health. June explained that DCC and NHS Devon CCG are moving closer to integration to achieve the 5 year Sustainability and Transformation Plan agreed last year. She is now working with Sarah as to DMCC part in this plan in the future. Anne Kieran mentioned a scheme run by the library in North even to train people in using a tablet. June agreed to investigate further. The meeting discussed a letter from previous trustee Mary Garvey and agreed to take on board several points raised.
6	We are still awaiting on-line banking facilities. Bank balance is 99,098.84. Trustees discussed and agreed a firm way forward regardless of lockdown restrictions as follows : <ul style="list-style-type: none"> • proceed with making further video training, to complete Memory Matters Project • upgrading our IT equipment, • Zoom training to proceed. • Updating questionnaire as requested by DCC and NHS. • Supporting Memory Cafes to reopen whenever possible. • Launch of Living with Dementia in Devon - a Carers Guide.

7	June explained more about the last item in that DCC had planned a public launch of this and then Covid struck. This had been delayed. She had offered DCC to distribute copies initially to Memory Cafes in order that paper copies could be made available to those who asked for them, although the main source would remain online, both on Devon Carers website and our own
8	It was agreed to investigate further whether Cafes would be interested in local forums
10	It was agreed that Andy should begin to set up the IT training project which had been stalled by Covid
11	<p>Any Other Business</p> <ol style="list-style-type: none"> 1. Andy agreed to create an DMCC central resource pack which could be used to events across the county to promote DMCC and the work of Memory Cafés. 2 It was also agreed to create ab Reminiscence resource box which could be borrowed. Julia Hadley agreed to examine this. 3. It was agreed membership fees would be waived for the coming year. 4. Julia Hadley was also asked and agreed to take over responsibility for QA
12	There being no further business, the meeting closed at 4.55pm. Date of next Trustee meeting: Monday 12th April 2021 at 3pm